

Kenny C. Guinn, Governor



Seung Park, O.M.D., *President*
Peter Lok, O.M.D., *Member*
Sharon Roth, O.M.D., *Member*
Edmund Pasimio, M.D., *Member*
Tom Stewart. *Member*

STATE OF NEVADA BOARD OF ORIENTAL MEDICINE

MINUTES

Telephone Meeting of the Board of Oriental Medicine

October 15, 2002 at 9:00 A.M.

Held at the

Oriental Board Office

4475 S. Pecos Rd.

Las Vegas, NV 89121

1. Call to order, roll call, and determination of a quorum.

Members Present:

Dr. Park (*President of Board*), Dr. Lok, Dr. Pasimio, Tom Stewart, Dr. Sharon Roth (all by telephone)

Staff Present:

Kimberly Reese, *Executive Director*

Charlotte Bible, *Assistant Chief Deputy Attorney General*

Earnest Figueroa *Deputy Attorney General*

Public Present:

Dr. Sae Lee (*phone*)

Mark Montgomery (*in person*)

Steven Collins (*in person*)

Gary Danchak (*phone*)

Peter Luk (*phone*)

Dennis Brooks (*phone*)

Naomi Jankowitz (*phone*)

Maureen McKenney (*phone*)

Ross Kaplan (*phone*)

Motion: Dr. Park motioned to adjourn at 10:00am and table all remaining items to next board meeting.

Second: No Second

Action: Motion Died

2. Adoption of agenda.

Motion: Dr. Roth moved to adopt the October 15, 2002 agenda

Second: Tom Stewart

Action: Passed Unanimously

3. Approval of the Minutes of the previous Board Meeting for July 20, 2002

Motion: Dr. Park motioned to approve the minutes of July 20th, 2002

Second: Dr. Pasimio

Action: Passed Majority

4. Discussion regarding the **Intent to Act upon the Amendments to Regulations** continued from October 5, 2002 meeting. Public Hearing To Receive Comments Regarding The Adoption Of Section 21 and Section 23 of LCB File No. R071-02, Proposed Amendments To NAC Chapter 634A.

Motion: Tom Stewart motioned to remove Section 21. 4 which includes a, b, c, & d.

Second: Dr. Roth

Action: Motion not carried

Motion: Tom Stewart motioned to table Section 21. 4 item to the next board meeting.

Second: Dr. Roth

Action: Motion not carried

Motion: Dr. Park motioned to accept proposed language for Section 23 regarding Continuing education.

“Except as otherwise provided in subsection 3, a licensee shall complete, during each calendar year, at least 10 hours of continuing education. Commencing with the 2003 calendar year, any active licensee who completes more than 10 hours of approved continuing education in any calendar year may carry forward 15 hours of such excess credit and apply the same to such licensee’s educational requirement for the next two calendar years. Each active licensee desiring to carry forward credit hours shall report in advance the intent of the active licensee to carry forward such credit hours by stating that intent in the form required to be filed annually with the board pursuant to NRS 634A. 167.”

Second: Dr. Roth

Action: Passed Unanimously

- 5a. Discussion regarding refunding applicant Bart Chapman application fee due to withdrawal of application.

Motion: Tom Stewart motioned to refund \$400 to applicant

Second: Dr. Roth

Action: Passed Unanimously

- b. Discussion regarding refunding applicant Dennis Brooks application fee due to withdrawal of application.

Motion: Dr. Roth motioned to refund \$400 to applicant

Second: Tom Stewart

Action: Passed Unanimously

- 6a. Discussion regarding applicant Peter Luk approval/disapproval for licensure.

Motion: Dr. Lok to approve application pending verification of his American College school transcripts and report of criminal background investigation completed.

Second: Dr. Pasimio

Action: Passed Unanimously

- b. Discussion regarding applicant Maureen McKenney approval/disapproval for licensure.

Motion: Dr. Roth motioned to approve application pending report of criminal background investigation completed

Second: Tom Stewart

Action: Passed Unanimously

- c. Discussion regarding applicant Setsuko Sage approval/disapproval for licensure.

Motion: Dr. Park motioned to table application to the next board meeting due to not having a signed waiver of 21 day notice required by NRS 241.033.

Second: Tom Stewart

Action: Passed Unanimously

- d. Discussion regarding applicant Nelson Commerci approval/disapproval for licensure.

Motion: Tom Stewart motioned to approve application and for applicant to sit for the December 7, 2002 exam.

Second: Dr. Roth

Action: Passed Unanimously

- e. Discussion regarding applicant Naomi Jankowitz approval/disapproval for licensure.
Motion: Tom Stewart motioned to approve application and for applicant to sit for the December 7, 2002 exam.
Second: Dr. Roth
Action: Passed unanimously
- f. Discussion regarding applicant Steven Collins approval/disapproval for licensure.
Motion: Sharon Roth motioned to table application to next board meeting December 21, 2002 due to needing more research done regarding school not being on the boards approved school list and not enough schooling hours.
Second: Tom Stewart
Action: Passed Majority
- g. Discussion regarding applicant Gary Danchak approval/disapproval for licensure
Motion: Dr. Roth motioned to approve application and for applicant to sit for the December 7, 2002 exam.
Second: Tom Stewart
Action: Passed Unanimously
- h. Discussion regarding applicant Ross Kaplan approval/disapproval for licensure
Motion: Tom Stewart motioned to table application to next board meeting December 21, 2002 due to more research regarding school. Ross Kaplan to supply a syllabus of Hanneman
Second: Dr. Roth
Action: Passed Unanimously
- 7. Clarify and/or establish duties and responsibilities of the position of Executive Director and nature of employment relationship.
Action: No discussion or action taken
- 8. Conduct evaluation of current Board's Executive Director, Kim Reese.
Action: No discussion or action taken
- 9. **Executive Director Report:**
For board consideration: Executive Director Kimberly Reese.
 - a. Current status of applications sent out / received.
 - b. Recommendations for approval of board operations in regards to furniture and equipment purchases (computer, office supply filing cabinet, chair, forwarded phone line, internet service);
 - c. Discussion regarding renting space at present location, and rent amount.

- d. Discussion regarding creating an oriental board email address, Review and approval of budget.
- e. Discussion regarding temporary help during maternity leave.

Motion: Tom Stewart motioned to approve Dr. Park to authorize signing a letter regarding the transfer of funds from the savings account to the checking account.

Second: Dr. Roth

Action: Passed Unanimously

- 10. Report of the Board's website: Executive Director: Kim Reese
Action: No discussion or action taken
- 11. Establish procedure for processing applications for licensure.
Action: No discussion or action taken
- 12. Consideration of nomination and election of Vice-President of the board.
Action: No discussion or action taken
- 13. Consideration of possible bill draft request to be submitted to the legislature for the 2003 legislative session.
Action: No discussion or action taken
- 14. Reconsideration of July 20, 2002 decision regarding approval of selecting persons as an examiner or test consultant and test modality for practical examination.
Action: No discussion or action taken
- 15. Reconsideration of July 20, 2002 decision regarding division of the practical examination into three sections:
Oriental Medicine for 634A. 100 4. (a), (b) and (c).
Basic Medical Science for 634A. 100 4 (d).
Law and Regulations pertaining to health and safety for 634A.100 4 (c).
Action: No discussion or action taken
- 16. Reconsideration of July 20, 2002 decision regarding creating more than one examination or a surplus of questions to be used alternately or on a random basis or devise some other mechanism to provide randomness in the questions offered at each testing date.
Action: No discussion or action taken
- 17. Consideration of practical examination:
 - a. reviewing and hiring of a testing examiner or company
 - b. establish objectives, criteria and guidelines for development of the practical examination
 - c. progress of development of practical examination and intended version of practical exam for December testing date.

Action: No discussion or action taken

- 18 Public Comment: No Public comment
19. Adjournment (Next meeting: December 21, 2002)